



Kelvedon St Mary's C of E Primary Academy, Nursery & Autism Support Centre

Docwra Road, Kelvedon, Colchester, Essex CO5 9DS
Tel: 01376 570411

email: admin@kelvedonacademy.com
nursery@kelvedonacademy.com
web site: www.kelvedonacademy.com

Executive Headteacher: Mrs. L. Osborne BA (Hons) NPQH
Head of School: Mrs A. Nottage BA (Hons)

Application for a place at Kelvedon Academy Nursery **2-3 year old (class 1)**

Application for academic year:		Date of Birth Range		Please tick
September 2022 (2022/23)		01/09/19 – 31/08/20		<input type="checkbox"/>
September 2023 (2023/24)		01/09/20 – 31/08/21		<input type="checkbox"/>
September 2024 (2024/25)		01/09/21 – 31/08/22		<input type="checkbox"/>
September 2024 (2025/26)		01/09/22 – 31/08/23		<input type="checkbox"/>
Name of child	Forename		Surname	
Date of birth			Gender	
Address				
Postcode		Telephone number		
Email address				
Country of birth		Nationality		
Language(s) child speaks at home				
Name of GP				
GP Practice				
Name of Health Visitor				
Name and role of any other professionals who are working, or have worked, with your child e.g. speech therapist, physiotherapist, social worker.				
Details of other children in the family				
Name of child		Date of birth		Present School
Name <u>everyone</u> with Parental Responsibility for this child				
Does your child already attend an early years setting or child-minder?				Yes / No
If so, please give details;				
Is or has your child ever been in public care?				Yes / No
Are you awaiting an assessment, diagnosis or any medical reports for your child?				Yes / No
Does your child have any medical or dietary needs the Nursery need to be aware of?				
<i>If yes, please give details</i>				
Are you in receipt of DLA (Disability Living Allowance) for this child?				Yes / No
<i>Please give details and proof of eligibility (copy of eligibility letter)</i>				



Would you be interested in an earlier start for your child if a place is available?		Yes / No
<i>Please note that if we have spaces available once the academic year starts then we do begin to offer them to the children who have just turned 2 who would normally have to wait until the next academic year to join us. We do this on date of birth order so please return your application form to us ASAP as we may be able to offer your child an early place.</i>		
Name of parents/carers		
Signature		Date

Kelvedon Academy Nursery Terms and Conditions can be found on the school website, or a paper copy can be provided on request.

Provision Preference

Provision Preference	Please clearly select your chosen sessions <u>per term</u> below <i>(during Kelvedon Academy term time)</i>				
	Monday	Tuesday	Wednesday	Thursday	Friday
Morning sessions CLASS 1 (2-3 year olds)	9am- 12 noon (3 hours)	9am- 12 noon (3 hours)	9am- 12 noon (3 hours)	9am- 12 noon (3 hours)	9am- 12 noon (3 hours)
TOTAL NUMBER OF HOURS PER WEEK =					
<i>Hourly rate is £6.50 per hour (£19.50 per session) and is payable in full, in advance of the term. (Inclusive of snacks and nappies)</i>					

EXTRA SESSIONS:

With prior arrangement with Kelvedon Academy / Canonium Learning Trust, you may request additional morning sessions in advance, on a temporary or one off basis. These hours would be payable strictly in advance (£6.50 per hour on ParentPay and are not guaranteed. They are dependent on availability and at the discretion of the Headteacher. To enquire or make a booking, please email nursery@kelvedonacademy.com

Some people are entitled to Nursery funding for 2-3 year olds from Essex County Council. This is dependent on circumstances and not automatic. Further details re eligibility can be found using the following website:

<https://www.gov.uk/help-with-childcare-costs/free-childcare-2-year-olds>

Please select the provision you would prefer to be offered when your child starts with us by ticking the appropriate box on the chart below:

No	Description of	Please select chosen provision
1	I believe my child will be entitled to the 2-3 year old early years entitlement funding.	<input type="checkbox"/>
3	I believe my child will be entitled to 2-3 year old early years entitlement funding and I want to top up any additional hours with an advance payment.	<input type="checkbox"/>
4	I will be paying for my child's nursery hours in advance (without using any early years funding entitlement).	<input type="checkbox"/>

When form is completed, please email to nursery@kelvedonacademy.com or return to the school office.

